Sent by JRC COM TECHNICAL HELPDESK < JRC-COM-TECHNICAL-HELPDESK@ec.europa.eu>. All responses have to be sent to this email address. Envoyé par JRC COM TECHNICAL HELPDESK < JRC-COM-TECHNICAL-HELPDESK@ec.europa.eu> . Toutes les réponses doivent à tre effectuées à cette adresse électronique.

Dear Mayor, Dear Covenant of Mayors Team,

Thank you for submitting your Sustainable energy Action Plan (SEAP) document and for filling-in the data in the SEAP template. This is a major step in fulfilling your commitments in the context of the Covenant of Mayors.

The Joint Research Centre of the European Commission is currently in the process of analysing all the Sustainable Energy Action Plans submitted by the Covenant signatories.

First and foremost, the compliance of the SEAP with some essential criteria based on the Covenant of Mayors formal commitments (as defined in the <u>core text</u>) is verified. Then the content of the SEAP template is analysed in greater detail on the basis of specific criteria (as defined in the <u>SEAP Guidebook</u>, p.8).

The present message accompanies the feedback report, which includes the results of the SEAP analysis and concrete recommendations for improvement (if applicable).

We are pleased to inform you that your SEAP has successfully passed the full analysis. We include in the attached feedback some comments or recommendations for improvements. We recommend you to address these observations and, if relevant, carry out the suggested modifications.

We wish you an effective implementation of your SEAP.Â

Please do not hesitate to contact us at <a href="mailto:JRC-COM-TECHNICAL-HELPDESK@ec.europa.eu">JRC-COM-TECHNICAL-HELPDESK@ec.europa.eu</a> if you have any further question.

We thank you in advance for your kind collaboration.

Yours faithfully,

Silvia Rivas, member of the Covenant of Mayors Technical Helpdesk **European Commission - Joint Research Centre** 

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http://iet.jrc.ec.europa.eu/energyefficiency/covenant-mayors/coordination-support

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